



## WHO DO I SPEAK WITH IF I HAVE A QUESTION OR CONCERN?

### WHO DO I CONTACT?

If you have concerns about your child, would like to get some paperwork filled out for a doctor or paediatrician, would like more information about curriculum, student wellbeing, or would like to discuss an issue, please contact the office.

- If you have a classroom issue or question, please go to the **classroom teacher first**.
- **If your child is Prep to Year 6, please speak with the Deputy Principal or Principal, Tonia Smerdon.**
- **If your child is in Secondary School (Years 7 – 10), please speak with our Head of Department Secondary, Mark Quadrio.**
- **If you have a specific question around your child and their Special Education Program, services relating to Speech and Language, Occupational Therapy or external support agencies, please contact Head of Special Education Services, Jacinta Ryan.**
- **If you have paperwork that a doctor or paediatrician has asked you to have filled in, please see the principal.**

**We will then direct your questions and concerns to the correct people**, or meet with you for a meeting if necessary. We may also direct you to the Guidance Officer, classroom teacher or other specialist staff. As our Guidance Officer is not based at our school full-time, we will direct any emails or questions to them, once we have spoken with you.

#### Contact Details:

PO Box 28

6-12 Little Brown Street NORMANTON Q 4890

Telephone : 07 47 697 222

Email : [principal@normantonss.eq.edu.au](mailto:principal@normantonss.eq.edu.au)

Web address: [www.normantonss.eq.edu.au](http://www.normantonss.eq.edu.au)

Facebook Page: Normanton State School